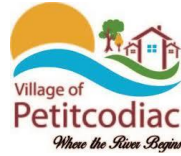


# Petitcodiac Arena COVID-19 Operational Plan

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Facility: Petitcodiac Arena

Date: September 1, 2020 (revised Sept. 9, 2020)



Petitcodiac Arena  
COVID-19 Operational Plan

## Introduction

The Village of Petitcodiac will continue to follow the New Brunswick Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of the Office of the Chief Medical Officer of Health (CMOH) as its recreation facilities are opened during COVID19.

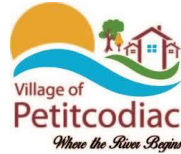
This is a living document and is subject to change as the mandatory order and guidance from CMOH and WorkSafe NB is updated. The return to play will be in stages, focusing initially on our skaters. Spectators will be considered as we progress through the ice season.

The current phase of this plan (Phase 1) will allow some activities to return to the Petitcodiac Arena. A screening process is required for the facility given the likelihood of more than 50 people will be in the facility, at the same time. Physical distancing measures of 2 metres or 6 feet will be required as per and unless exempted by CMOH guidelines. Traffic flow and disinfecting measures will be implemented. The Village will limit access to areas of the facility either due to inability to ensure physical distancing, as per the Provincial Orders, or to manage the facility with limited resources in the face of added requirements in response to COVID-19.

All user groups will be provided a copy of the facility's Operational Plan. It is the responsibility of the user group to disseminate the information to their members and ensure they clearly understand the protocols and what to expect before arriving at the facility.

Future phases of the Operational Plan will also follow the Provincial State of Emergency, the Provincial Recovery Plan, WorkSafe NB and the guidance and direction of the Office of the Chief Medical Officer of Health.

**Entry into the Facility MASKS ARE MANDATORY IN THE ARENA AND MULTIPURPOSE AREAS AT ALL TIMES FOR PARTICIPANTS, PATRONS, AND STAFF.**



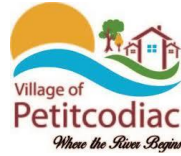
Petitcodiac Arena  
COVID-19 Operational Plan

## User Group

With the current COVID-19 pandemic and current public health orders, what was once considered normal is no longer. As a result, several precautionary protocols and procedures have been implemented to provide safety to the participants and staff. The potential risk of COVID-19 spread is highest when individuals are indoors, within 2 metres or 6 feet of each other, for more than 15 minutes, in a small space with limited ventilation, sharing equipment or food, and/or taking deep breaths (e.g. while singing, shouting, or exercising). Therefore, recreational activities and sports occurring indoors and/or near others, are considered higher risk.

Ensuring physical distancing during recreational activities and sports can often be more challenging when activities involve young children, who may not understand the risk. Illness or Symptoms with both Staff and Patrons/Participants Employees, volunteers, participants, and spectators are required to stay home if they are unwell or symptomatic. Please do not come to the Petitcodiac Arena if you are unwell.

- **Patrons/Participants** – should a patron/participant develop symptoms during their time in the facility, they will leave the facility immediately and contact 811 and follow their direction. The affected patron/participant will be required to contact 811 as recommended by the Office of the Chief Medical Officer of Health for the Province of New Brunswick. Should they be tested and found positive for COVID-19, we will follow the communication protocols listed below.
- **Staff** – If a Staff member develops symptoms of COVID-19, they will leave the facility and immediately contact their Supervisor or Manager. The affected employee will be required to contact 811 as recommended by the Office of the Chief Medical Officer of Health for the Province of New Brunswick. Additional measures Employee Interaction Social distancing of 2 metres or 6 feet between employees and between employees and the general public within the facility is required.



Petitcodiac Arena  
COVID-19 Operational Plan

Face masks will be used by employees at all times. Individuals that come within 2 metres or 6 feet of Village employees without wearing a mask may be asked by the employee to correct their behaviours. If this request is not honoured, they will be required to leave the facility.

Employee Screening the Village of Petitcodiac will implement a self-screening process following specific screening questions prior to the start of an employee's shift.

### Lobby Area and General Traffic Flow

#### **Passive screening to be completed at the front door entrance immediately when entering facility.**

The lobby area will be restricted to flow through traffic only and spectators waiting for their players to finish are not permitted to wait in the lobby. The front entrance will be marked for access to enter the facility. Markings and/or signage within the facility will be installed to further limit the crossflow of traffic. **At this time only one (1) person will be allowed to accompany the participant into the facility.** All visitors to the facility that are not participants will have to WEAR A MASK at all times while in the facility. These individuals will be directed to a space in the Arena where they will have to remain while in the facility, except to utilize the washroom. No outside food or beverage will be allowed in the facility except for the participant's beverage.

All members of the public will enter through the main lobby of the Petitcodiac Arena at 43 Corey Avenue. No other entry point will be used by the public. If patrons are found to have entered the facility through another entrance, patrons will be immediately asked to leave and may result in a temporary ban of entry. When entering the facility, you are required to utilize the hand sanitizer station, located at the main entrance. You will be greeted by a designated official who will survey you for COVID-19 symptoms, inform and, direct you to your designated area. The patrons will be directed to remain in their select locations for the duration of their program unless for use of the lobby washrooms. Participants will be advised of how to exit the Petitcodiac Arena. Participants will be asked to leave the facility as soon as possible once the activity or program has completed.



Petitcodiac Arena  
COVID-19 Operational Plan

Spacing Between User Groups Participants will not be able to enter the Petitcodiac Arena until fifteen (15) minutes before the start of their ice time or activity and must vacate the premises fifteen (15) minutes after the session has concluded. There will be 30 minutes between ice rentals for cleaning and disinfection. **All participants must be dressed or mostly dressed in their equipment except for their skates, gloves, and helmet when entering the facility.**

Please maintain social distancing in the parking lot. Access to change rooms will be provided, however, there will be limited seating with social distancing. Washrooms for participants will be provided in the change rooms. All showers will be turned off for safety.

#### **User Group Host/Screening**

Each user group will designate a “host” who will greet members of their organization using the facility (such as but not limited to skaters, guardians, coaches) at the main entrance. This person(s) will record attendance for contact tracing and direct skaters to their assigned dressing room. They will ensure flow of traffic keeps moving to prevent congestion in the front lobby.

#### **Public/Free Skate Screening**

Each patron (skater, guardian, user) will be required to sign in for all public and free leisure skating events when entering the facility.

**\*\*Please note Public Skate on Sundays will not begin until mid October 2020\*\***

#### **Number in the facility**

At this time we can accommodate 60 patrons including skater, coaches, guardians and designated hosts.

#### **Kodiac Room – Multi Purpose Area**

A minimum of 2 metres or 6 feet between persons will be maintained. Arena operators/staff and user groups must monitor/manage areas to ensure physical distancing. Access to hand sanitizer and handwashing areas will be provided. Handwashing areas will be



## Petitcodiac Arena

### COVID-19 Operational Plan

located in washrooms. As the facility has multipurpose space, multiple user groups may engage in an activity, provided there are 50 people or 50% capacity (whichever is less) per ice pad or multipurpose space.

#### **Food and Beverage**

Food and beverage services will not be allowed. No food and beverage will be brought into the facility, except for water or alternative drink options for participants. There will be no sharing of water or drink containers between participants.

#### **Canteen**

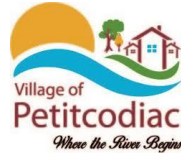
The canteen will be closed until further notice.

#### **Hand Hygiene**

Public Washrooms will be available with maximum occupancies posted at the entrance. Handwashing areas are those available in the public washrooms. A hand sanitization station will be established at the main entrance and multiple wall mounted stations throughout the facility.

#### **Change Rooms and Patrons Waiting Areas**

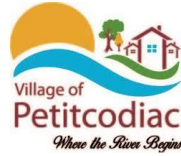
Change Rooms will be disinfected after 1 to 4 times per day, pending on usage. To protect users, each team will be assigned two change rooms to maintain physical distancing. Spectators waiting for participants to finish their activities will be directed to identified standing and sitting areas. In the Arena, there will be no standing behind the glass near the lobby entrance and change rooms. Due to limited spacing, social distancing cannot be maintained. Spectators will be directed to sit or stand along the bleacher area to the right of the ice surface. You will be asked to not go beyond the barriers identified by Village staff.



Petitcodiac Arena  
COVID-19 Operational Plan

## Facility Cleaning and Sanitation

- All staff have access to cleaning and disinfection products and personal protective equipment.
- Trash containers are available for discarding trash, tissues, and any personal protective equipment (e.g. masks and gloves), which may otherwise become a public hazard. Lid-off or non-touch trash containers will be used.
- Hand sanitizer stations are located throughout the facility.
- All frequently touched surfaces will be cleaned and disinfected at least 1 to 4 times, pending usage (e.g. benches, tops of boards, railings, gate handles, etc.) this includes: exterior and interior door handles, dressing rooms, benches other frequent touch surfaces by using Quick Defense NDC to kill any bacteria or viruses that may remain.
- Public washrooms in the arena will be open in the lobby. Lobby washrooms will be limited to one stall per washroom. Washrooms will be cleaned once per hour during group activity use. Due to limited staff for monitoring and cleaning, the shower facilities in the change rooms will remain closed.
- Cleaning log sheets will be maintained and available for public view.



Petitcodiac Arena  
COVID-19 Operational Plan

## Closure of the Arena

The Village of Petitcodiac has the authority to open and close the Petitcodiac Arena if deemed necessary. A closure may be directed if there is a COVID-19 outbreak, a change in the Provincial Mandatory Order, or any other case as directed by the Public Health. User groups may lose access to the arena if they do not follow this Operational Plan or their own plan.

Acknowledgment of the Village of Petitcodiac Arena Operation Plan User groups will be provided a copy of the Village of Petitcodiac Arena COVID-19 Operational Plan and must sign that they have read and agreed to the plan. It is the responsibility of the individual renting areas of the facility to disseminate the information to all of their users and that they clearly understand the protocols in place and what to expect before arriving at the Arena. Individual ice rental users must abide by the Arena's Operation Plan. All user groups must provide the Village of Petitcodiac with a copy of their organization Operation Plan prior to any rental of space or ice. The Operations Plan must reflect the Village of Petitcodiac's Arena Operation Plan and be approved by the Village before rentals can commence.

Each group on the ice surfaces shall be represented by an organization or oversight agency with an Operational Plan that the group on the ice is expected to follow. These plans shall follow the guidance of the Office of the Chief Medical Officer of Health. Operation Plans shall be provided to the Village of Petitcodiac before on-ice activities and must adhere to the requirements by the Village's Operational Plans. The current Provincial Mandatory Orders allows sports to be played when done in compliance with the Chief Medical Officer of Health guidelines. It is recognized that when sports are played that 2 metres or 6 feet of space may not always be maintained between participants. As per the requirements of the Chief Medical Officer of Health, a risk mitigation plan must be developed by the group on the ice.





Petitcodiac Arena  
COVID-19 Operational Plan

Resources:

1. **Risk Assessment** - <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/risk-informed-decision-making-workplaces-businesses-covid-19-pandemic.html>
2. **Physical Distancing – WSNB FAQ** - <https://www.worksafenb.ca/safety-topics/covid-19/covid-19-frequently-asked-questions/>
3. **Hand Washing Poster** - <https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/diseases-conditions/coronavirus/covid-19-handwashing/covid-19-handwashing-eng.pdf>
4. **Hand Sanitizing Poster** - <https://www2.gnb.ca/content/dam/gnb/Departments/h-s/pdf/SanitizerDesinfectant.pdf>
5. **Protect Yourself and Others Poster** - <https://www2.gnb.ca/content/dam/gnb/Departments/h-s/pdf/en/CDC/PosterBW.pdf>
6. **Cleaning and Disinfection for COVID-19** - <https://www2.gnb.ca/content/dam/gnb/Departments/h-s/pdf/CDCOVIDE.pdf>
7. **Screening for COVID-19** - <https://www.worksafenb.ca/media/60944/covid-19-screening-questionnaire-english.pdf>
8. **WorkSafe NB FAQ** - <https://www.worksafenb.ca/safety-topics/covid-19/covid-19-frequently-asked-questions/>
9. **Health Canada Non-Medical Masks and Face Coverings** - <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/prevention-risks/about-non-medical-masks-face-covering>
10. **OHS Guide PPE** - <https://ohsguide.worksafenb.ca/topic/ppe.html>